

**Louisiana State Board of Examiners of Psychologists**  
**BOARD MEETING MINUTES**  
*August 25, 2017*

*Final Approved: September 22, 2017*

The meeting of the Louisiana State Board of Examiners of Psychologists (Board) was noticed and agenda posted on, Wednesday, August 23, 2017. Dr. Phillip Griffin, Chair, called the meeting to order at 8:27 a.m. on Friday, August 25, 2017 at 8706 Jefferson Highway, Suite B, Baton Rouge, LA 70809. Present were Board Members, Drs. Phillip Griffin, Koren Boggs, Jesse Lambert, Amy Henke, Leah Crouch; and, Executive Director, Jaime T. Monic. Dr. Sasha J. Lambert was available via telephone and Attorney Courtney Newton was present for part of the meeting to present and discuss complaint matters in Executive Session.

Dr. Griffin opened the meeting by reading the Board's Declaration of Purpose.

Dr. Henke moved to approve the agenda for the day. The motion passed by unanimous roll call vote as follows: Griffin - YEA, Boggs- YEA, Lambert – YEA, Henke – YEA, Crouch YEA.

The Board reviewed and discussed the meeting minutes from July 28, 2017. Dr. Boggs moved to approve the minutes of July 28, 2017 as discussed. The motion passed by unanimous roll call vote of the members present.

Dr. Lambert moved to enter Executive Session pursuant to LSA R.S.42:6.1, to review complaints, applications for Complaints Coordinator II, conduct oral examinations and file reviews. The motion passed by unanimous roll call vote as follows: Griffin - YEA, Boggs- YEA, Lambert – YEA, Henke – YEA, Crouch - YEA.

Dr. Lambert moved to close executive session. The motion passed unanimously.

The Board opened the meeting to the public at 2:45 p.m. Thomas Hannie, Ph.D. was present for the open meeting.

**COMMITTEE REPORTS:**

The Board received the following committee reports:

**Executive Director Report** – No report.

**Finance Committee Report**

Dr. Griffin reported that he reviewed and approved Leave Reports for Ms. Monic.

Dr. Griffin reported that he reviewed and approved Bank Reconciliations prepared by Ms. Monic from July 2017. Ms. Monic provided the members of the Board copies of Financial Statements for June and July 2017 as well as the Compilation Report for 2016-17. Ms. Monic reported that the Board's total operating loss at the end of the 2016-17FY was -\$167,976 (Total Revenues

\$272,783 less Operating Expenses \$440,759). Given the Board's net position at the beginning of the FY (-\$216,841) the net position ending FY 2016-17 is -\$384,767. Ms. Monic encouraged the Board members to continue actively pursuing the options for developing revenue sources as set for discussion on this days agenda.

**Oral Examination Committee Report** –Dr. Boggs reported 8 licenses were granted this date, 3 via reciprocity and 5 oral examinations were conducted this day as follows:

***Christoph Harald Leonhard, Ph.D.*** appeared before the Board for licensure via reciprocity as a Diplomat of the American Board of Professional Psychology. Dr. Crouch moved that the Board grant **Dr. Leonhard** a license to practice psychology with a declared specialty in Clinical Psychology. The Board discussed the motion. The motion passed by unanimous roll call vote as follows: Griffin - YEA, Lambert – YEA, Boggs – YEA, Henke – YEA, Crouch - YEA.

***Tomas M. Hallinan, Ph.D.*** appeared before Board Members, Drs. Griffin and Lambert for an oral examination for licensure in Clinical Psychology. Dr. Lambert moved that the Board grant **Dr. Hallinan** a license to practice psychology with a declared specialty in Clinical Psychology. The Board discussed the motion. The motion passed by unanimous roll call vote as follows: Griffin – YEA, Boggs - YEA, Lambert – YEA, Henke – YEA, Crouch - YEA.

***Berre Burch, Ph.D.*** appeared before Board Members, Drs. Boggs, Henke and Crouch for an oral examination for licensure in School Psychology. Dr. Boggs moved that the Board grant **Dr. Burch** a license to practice psychology with a declared specialty in School Psychology. The Board discussed the motion. The motion passed by unanimous roll call vote as follows: Griffin – YEA, Boggs - YEA, Lambert – YEA, Henke – YEA, Crouch - YEA.

***Jonathan Romain, Ph.D.*** appeared before Board Members, Drs. Griffin, Lambert and Boggs for licensure via reciprocity as a Diplomat of the American Board of Professional Psychology. Dr. Lambert moved that the Board grant **Dr. Romain** a license to practice psychology with a declared specialty in Clinical Psychology. The Board discussed the motion. The motion passed by unanimous roll call vote as follows: Griffin - YEA, Lambert – YEA, Boggs.

***James L. Morris, Ph.D.*** appeared before the Board for licensure via reciprocity with the Certificate of Professional Qualifications. Dr. Lambert moved that the Board grant **Dr. Morris** a license to practice psychology with a declared specialty in Clinical Psychology. The Board discussed the motion. The motion passed by unanimous roll call vote as follows: Griffin - YEA, Lambert – YEA, Boggs – YEA, Henke – YEA, Crouch - YEA.

***Allison Palmisano, Psy.D.*** appeared before the Board for an oral examination for licensure in Clinical Psychology. Dr. Griffin moved that the Board grant **Dr. Palmisano** a license to practice psychology with a declared specialty in Clinical Psychology. The Board discussed the motion. The motion passed by unanimous roll call vote as follows: Griffin – YEA, Boggs - YEA, Lambert – YEA, Henke – YEA, Crouch - YEA.

**Carolyn Barahona, Ph.D.** appeared before Board Members, Drs. Boggs and Henke for an oral examination for licensure in School Psychology. Dr. Boggs moved that the Board grant **Dr. Barahona** a license to practice psychology with a declared specialty in School Psychology. The Board discussed the motion. The motion passed by unanimous roll call vote as follows: Griffin – YEA, Boggs - YEA, Lambert – YEA, Henke – YEA, Crouch - YEA.

**Melissa L. Gonzalez, Ph.D.** appeared before Board Members, Drs. Griffin, Lambert and Crouch for an oral examination for licensure in Clinical Psychology. Dr. Lambert moved that the Board grant **Dr. Gonzalez** a license to practice psychology with a declared specialty in Clinical Psychology. The Board discussed the motion. The motion passed by unanimous roll call vote as follows: Griffin – YEA, Boggs - YEA, Lambert – YEA, Henke – YEA, Crouch - YEA.

**Jurisprudence Examination Committee** – No Report

**Legislative Oversight Committee Report** – No Report

**Supervision/Credentials Review** - Dr. Henke reported the results of the file reviews conducted this date in Executive Session as follows:

**FILE REVIEWS [LSA-R.S. 42.6.1]:**

Dr. Griffin reviewed and presented the Application for License of **Melissa Kunimatsu, Ph.D.** to the Board with a motion to invite her to take the Oral Examination for Licensure. The Board discussed the motion. The motion passed unanimously.

Dr. Lambert reviewed and presented the Application for License of **Corinne A. Schild, Psy.D.** to the Board with a motion to invite her to take the Oral Examination for Licensure. The Board discussed the motion. The motion passed unanimously.

Dr. Griffin reviewed and presented the Application for License of **Andrew Magers, Psy.D.** to the Board with a motion to confirm his Candidacy status and invite him to take the Oral and Jurisprudence Examinations for Licensure. The Board discussed the motion. The motion passed unanimously.

Dr. Crouch reviewed and presented the Application for License of **Jessica R. Chavez, Ph.D.** to the Board with a motion to confirm her Candidacy status and invite her to take the Oral and Jurisprudence Examinations for Licensure. The Board discussed the motion. The motion passed unanimously.

Dr. Henke reviewed and presented the Application for License of **James A. Hernandez, Ph.D.** to the Board with a motion to confirm his Candidacy status and invite him to take the Oral and Jurisprudence Examinations for Licensure. The Board discussed the motion. The motion passed unanimously. Dr. Henke further moved to approve the continuing supervised practice plan of Dr. Hernandez as submitted.

Dr. Griffin reviewed and presented the Application for License of **Sarah J. Miller, Ph.D.** to the Board with a motion to confirm her Candidacy status and invite her to take the Oral and Jurisprudence Examinations for Licensure. The Board discussed the motion. The motion passed unanimously.

Dr. Boggs reviewed and presented the Application for License via Reciprocity (American Board of Professional Psychology) of **Stephanie M. Long, Ph.D.**, with a motion to confirm her Candidacy status and invite her to take Jurisprudence Examination and a face-to-face meeting with the Board to complete the requirements for licensure. The Board discussed the motion. The motion passed unanimously.

Dr. Boggs reviewed and presented the Application for License of **Susannah Smith, Ph.D.** noting that Dr. Smith is eligible to waive one year of postdoctoral experience under the new statutory provision, Dr. Boggs moved to confirm her Candidacy status and invite her to take the Oral and Jurisprudence Examinations for Licensure. The Board discussed the motion. The motion passed unanimously.

Dr. Lambert reviewed and presented the Application for License of **Shelley R. Visconte, Ph.D.** to the Board with a motion to confirm her Candidacy status and invite her to take the Oral and Jurisprudence Examinations for Licensure. The Board discussed the motion. The motion passed unanimously.

Dr. Crouch reviewed and presented the Application for License of **Rebecca Graham, Ph.D.** to the Board with a motion to confirm her Candidacy status and invite her to take the Oral and Jurisprudence Examinations for Licensure. The Board discussed the motion. The motion passed unanimously.

Dr. Henke reviewed and approved the Supervised Practice Plans of **Samantha Watson, Psy.D.** and **Eleanore Heaton, Ph.D.**

The Board reviewed and approved Reinstatement Applications for Licensure of **Grant Butterbaugh, Ph.D.** effective July 31, 2017; and **Cynthia Morgan-D'Atrio, Ph.D.** effective August 9, 2017.

The Board reviewed and accepted the request of Susan Brown, Psy.D. to withdraw her application for licensure.

**Complaints Committee:** - The Board reviewed the Curriculum Vita's and letters of interest of Drs. James Thompson and Erin Skaff for additional Complaints Coordinator contracts. The Board approved Dr. Griffin and Ms. Monic to conduct interviews. The following cases were reviewed by the Board in executive session:

1. **P16-17-01C** – Dr. Sasha Lambert, Complaints Coordinator and Attorney Courtney Newton presented this matter to the Board with a joint recommendation to dismiss. After discussion, by motion of Dr. Henke, the Board unanimously voted to close the matter by roll

call vote as follows: Griffin – YEA, Boggs - YEA, Lambert – YEA, Henke – YEA, Crouch - YEA.

2. **P16-17-05C** – The Board reviewed this matter (against an unlicensed psychologist) with Attorney Courtney Newton. By motion of Dr. Henke, the Board agreed to continue investigating the matter and options for action/reporting. The Board designated Dr. Boggs to review and work with Attorney Newton on this case.

3. **P16-17-06C** – The Board reviewed this matter which remains open, pending compliance.

4. **P16-17-13C** - This matter was not finalized therefore was not presented to the Board.

5. **DG vs RG** – The Board reviewed this matter (against an unlicensed psychologist) with Attorney Courtney Newton. By motion of Dr. Henke, the Board unanimously agreed to continue with a formal investigation and notice.

**Liaison to Professional Organizations and Boards Report** - No report.

**Continuing Professional Development Committee** – No report.

**Long Range Planning/Awards Committee** - The Board discussed potential topics for the LRP Meeting Agenda including: Provisional License Scope of Practice and Limitations; Masters Level License; Oral Examinations – Changing the process; Review Complaints Process; Promulgation of Chapter 13: Ethics for the LSSP. The Board approved the venue as the Louisiana Municipal Association downtown Baton Rouge, if available. Dates selected for LRP and Awards Luncheon is November 16-17, 2017.

**LBAB Liaison** – No report.

## **DISCUSSION ITEM**

1. **Rule Development:** The Board discussed rule development related to administrative and practice initiatives as follows:

a. *Emeritus Status Rule* – Dr. Griffin presented this topic noting that he would like to see the Board redevelop the Emeritus status as a true retired status where a psychologist is fully retired and therefore not required to report continuing education and required to pay a nominal fee to maintain. Dr. Henke moved to continue to establish such status as described by Dr. Griffin and begin rule making. The motion passed unanimously.

b. *Defining Provisional License, Scope and Limitations* – Dr. Griffin noted this was to be presented and discussed at the Long Range Planning meeting as the rules were previously finalized by the Board.

c. *Inactive License Status* – The Board agreed to continue to develop an inactive status and explore how this works in other jurisdictions.

d. *LSBEP Review and Approval of Continuing Professional Development* – The

Board agreed to continue to explore the review and approval of continuing education.

e. *Masters Level License* – Dr. Henke elaborated on advantages to a Masters License being to increase mental health services to rural populations noting that it would be challenging separating the doctoral scope of practice from the masters level scope of practice. Dr. Henke noted that the American Psychological Association is moving in the direction of supporting Masters Level licenses.

f. *Registration of Assistants to Psychologists* – Dr. Griffin presented this topic to the Board. Dr. Henke moved to eliminate the proposed rule development that would require the registration of assistants to psychologists with the LSBEP. Dr. Henke’s motion passed by roll call vote as follows: Griffin – Abstained, Boggs - YEA, Lambert – YEA, Henke – YEA, Crouch - YEA.

2. **Developmental Screening Survey – Bureau of Family Health’s Children’s Special Health Services** – By motion of Dr. Lambert, the Board unanimously agreed to facilitate the distribution of the requested survey to licensees, via email, directing licensees to contact the Department of Health if they meet the criteria for completing the requested survey.

3. **Audit for Reciprocity requirements with ASPPB, Certificate of Professional Qualifications and ABPP Diplomat** – Dr. Griffin requested this item be tabled until September, requesting all members review for discussion at that time. The motion passed without objection.

4. **Complaints Committee (Ad hoc Study Group)(JL)** – Dr. Lambert proposed that the Ad hoc Study group be comprised of himself, a member of the Louisiana Psychological Association, Attorney Courtney P. Newton and Ms. Monic. The primary objective of the group will be to meet monthly for 4 months to review and examine the complaints process of the Louisiana State Board of Examiners of Psychologists and report to the Board on potential revisions to the process.

5. **LSSP Application Process Review/Flowchart** – The Board reviewed and approved a revised flowchart for the LSSP Application Process.

6. **Inquiry from Berre Burch, Ph.D.** – The Board reviewed the request of Dr. Burch, including her current years of licensure, experience, circumstances and oversight by Licensed Psychologist, Dr. Sarah Gray, for exception to the LAC Title 46, Part LXIII Chapter 28, §705. Qualification of Supervisors. The Board unanimously approved Dr. Burch to provide supervision to students, beginning two weeks prior to her one year anniversary.

7. **Medicaid Integrated Assessment Task Force Concurrent Resolution No. 55 (2017) Request for Board Designee** – The Board reviewed and discussed Resolution No. 55. Dr. Henke nominated Dr. Lambert to represent the LSBEP on this task force. The motion carried unanimously.

Dr. Boggs moved to adjourn the meeting at 4:00 p.m. The motion passed unanimously.